

CCC Citizens' Panel Oversight Group: Minutes of the first meeting

Date of meeting: Monday 4th of March, 1pm-3pm, 2024

Attendance: Christopher Holmes (King's College London), Sarah Allan (Involve), Gillian Cooper (Citizens' Advice), Yasmin Ibison (Joseph Rowntree Foundation), Lindsay Judge (Resolution Foundation), Alison Todd (Office for Budget Responsibility), Justin Macmullan (Which?), Christina Demski (University of Bath), Toby Park (Behavioural Insights Team)

Chair: Rebecca Willis (Lancaster University)

Apologies: Lucie Gadenne (Institute for Fiscal Studies)

Also in attendance: Representatives from Ipsos, Sciencewise and CCC secretariat

Agenda item 1: Introductions and agenda review

Representatives from the CCC secretariat, Ipsos and Sciencewise and members of the Oversight Group introduced themselves and their area of expertise. The agenda was agreed with no additional items added.

Agenda item 2: Welcome from Chair and introduction to deliberative processes

Rebecca Willis (Lancaster University) gave an introduction to deliberative methods and their relevance in policy making.

Agenda item 3: Introduction to the project from the CCC

CCC secretariat gave an introduction to the work of the CCC, an overview of the project and how findings from the project will be taken forward in the work of the CCC and answered questions about the project.

Agenda item 4: Review of the composition of the Oversight Group and terms of reference

CCC secretariat gave an overview of the aims and related tasks of the Oversight Group and the terms of reference. Oversight Group members discussed the composition of the group and the areas of expertise that the membership covers. It was agreed that the CCC secretariat will consider how expertise on communication and dissemination of project findings as well as expertise on government regulation can be drawn on throughout the project.

Agenda item 5: High level overview of the programme of work

An Ipsos representative introduced the programme of work and answered questions. Oversight Group members discussed the approach to the citizens' panel and it was agreed that CCC secretariat, Ipsos and Sciencewise will consider feedback on timing, sequencing, directiveness and quantitative assessment for iterations of the programme of work. Oversight Group members further stressed the importance of considering different learning styles and utilising participants' prior knowledge during learning and deliberations. Oversight Group members also highlighted the importance of exploring with panel members the 'cost of doing nothing' and trade-offs between all four different sectors.

Agenda item 6: Review of the sampling and recruitment approach and location

An Ipsos representative introduced the sampling and recruitment approach and Birmingham as a suggested location. Oversight Group members discussed risks associated with the suggested location and it was agreed that CCC secretariat, Ipsos and Sciencewise will consider whether these risks can be sufficiently mitigated. Oversight Group members suggested additional participant characteristics that may be relevant for the dialogue topic. It was agreed that CCC secretariat, Ipsos and Sciencewise will take these additional characteristics into consideration and decide on whether recruitment should be blind or on topic.

Agenda item 7: Next steps and future meetings

CCC secretariat summarised arising actions and considerations. It was agreed that future meetings will be coordinated offline.