

CCC Citizens' Panel Oversight Group: Meeting 2 minutes

Date of meeting: Monday 10th of June 2024, 1pm-3pm

Attendance: Gillian Cooper (Citizens' Advice), Justin Macmullan (Which?), Christina Demski (University of Bath), Lucie Gadenne (Institute for Fiscal Studies), Toby Park (Behavioural Insights Team), Christopher Holmes (King's College London), Alison Todd (Office for Budget Responsibility)

Chair: Rebecca Willis (Lancaster University)

Apologies: Yasmin Ibison (Joseph Rowntree Foundation), Sarah Allan (Involve), Lindsay Judge (Resolution Foundation)

Agenda item 1: Changes to the approach as a result of the general election announcement

The CCC gave a summary of the changes to the approach to the citizens' panel as a result of postponing due to the general election announcement.

The CCC summarised plans for the re-designed workshop sessions, with a new 'sprint' approach and an additional workshop to onboard new panellists and provide a recap for existing participants. The oversight group agreed that they were happy with the overall approach, and highlighted a number of considerations, including:

- Helping the two cohorts of new and existing participants gel together as one group as soon as possible
- Providing clarity to panel members on whether the CCC can model their policy package for the final workshop
- Building in information retention exercises to the new 'sprint' approach
- Allowing time for comments on the general election

Agenda item 2: Content for workshops 4, 5, 6 and 7

The CCC shared an outline of workshops 4 – 7, covering car use, home heating, diet, flying and the final wrap up workshop. The CCC shared some sample materials for presenting the distributional impacts of policies for the car use and home heating workshop. The oversight group were

supportive of the type of sample materials presented, and made some suggestions on terminology. The group discussed the importance of allowing panel members to add conditions to policy levers when determining their acceptability.

Agenda item 3: Communicating with panel members who drop out

The CCC shared the proposed approach for communicating with panel members who drop out due to the new dates, which was to offer them an optional follow-up call to answer any remaining questions or concerns the panel members had. The oversight group agreed the approach, emphasising the importance of ensuring a two-way conversation with panel members and being clear that they will still receive some financial incentives.

Agenda item 5: AOB

The CCC outlined the plan to hold another oversight group meeting in September to discuss the panel findings and report. The oversight group asked if members would be allowed to observe panel sessions, and the CCC clarified that there were limited spare slots available for the in-person sessions and CCC would contact the Oversight Group if there were any slots left.